

TIME & ATTENDANCE SCHEDULE



NAME OF PUBLIC SERVICE INTERN: Joyce Ramos

please print

MONTH: July

DAY	DATE	IN	OUT	TOTAL	your initials
Monday	July 11	9:30 am	5:30 pm	8	JR
Tuesday	July 12	8:40 am	4:40 pm	8	JR
Wednesday	July 13	8:40 am	4:40 pm	8	JR
Thursday	July 14	8:40 am	4:40 pm	8	JR
Friday	July 15	8:40 am	4:40 pm	8	JR
TOTAL HOURS FOR WEEK				<u>40</u>	

your initials

Monday	July 18	8:40 am	4:40 pm	8	JR
Tuesday	July 19	8:40 am	4:40 pm	8	JR
Wednesday	July 20	9:40 am	4:40 pm	9	JR
Thursday	July 21	8:40 am	4:40 pm	8	JR
Friday	July 22	8:40 am	4:40 pm	8	JR
TOTAL HOURS FOR WEEK				<u>40</u>	

your initials

Monday	July 25	8:30	4:30 pm	8	JR
Tuesday	July 26	8:30	4:30 pm	8	JR
Wednesday	—	—	—	0	JR
Thursday	July 28	8:30	4:30 pm	8	JR
Friday	—	—	—	0	JR
TOTAL HOURS FOR WEEK				<u>24</u>	

your initials

Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
TOTAL HOURS FOR WEEK					

your initials

Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
TOTAL HOURS FOR WEEK					

TOTAL FOR MONTH: 104

Comments: _____

Supervisor's Signature [Signature] Date: 8/15/16



TIME & ATTENDANCE SCHEDULE

NAME OF PUBLIC SERVICE INTERN: Joyce Ramos

please print

MONTH: August

DAY	DATE	IN	OUT	TOTAL	your initials
Monday	8.1.16	8:30	4:30	8	JR
Tuesday	8.2.16	8:30	4:30	8	JR
Wednesday	8.3.16	12:30	4:30	4	JR
Thursday	8.4.16	8:30	4:30	8	JR
Friday	8.5.16	8:30	4:30	8	JR

TOTAL HOURS FOR WEEK 36
your initials

Monday	8.8.16	8:30	4:30	8	JR
Tuesday	8.9.16	8:30	4:30	8	JR
Wednesday	8.10.16	8:30	4:30	8	JR
Thursday	8.11.16	8:30	4:30	8	JR
Friday	8.12.16	8:45	4:45	8	JR

TOTAL HOURS FOR WEEK 40
your initials

Monday	8.15.16	8:30	3:00	6.5	JR
Tuesday					
Wednesday					
Thursday					
Friday					

TOTAL HOURS FOR WEEK
your initials

Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

TOTAL HOURS FOR WEEK
your initials

Monday					
Tuesday					
Wednesday					
Thursday					
Friday					

TOTAL HOURS FOR WEEK
your initials

TOTAL FOR MONTH: _____

Comments: _____

Supervisor's Signature [Signature] Date: 8/15/16